

# CELLS Inventory/Pools 2.0

MIS Section





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# 1. Purpose

- Answer the request of different groups asking for an inventory tool.
- Provide a common use tool to manage all kind of inventories from different CELLS' sections and divisions.
- Technology upgrade of old application.



## 2. Desktop Application

CELLS Inventory

https://misapp.cells.es/pools/#/

ALBA CELLS Inventory Pools

Welcome, dlopez

Bookings

Home

Manage Pools

Manage Catalog

Manage Stocks

Help

Admin

Book an Item From an Inventory Pool

Systems

Book Items

My Bookings

From 24-06-2016

To 28-06-2016

Category

Item Type Select an item type...

Returnable

Information

Clear Search

Book Selected

	Item Type	Information	Location	Category	Quantity	Returnable	Delivered by a pool member	
YES III	3g Pen	3gPen03	Unallocated	Uncategorised	-	✓	✓	
III NO	Cable Certifier	Cable Certifier - JDSU Certifier40G	Unallocated	Uncategorised	-	✓	✓	
III NO	Canon PowerShot SX200 IS	Digital camera Canon PowerShot SX200 IS, 4 GB SD card (blue)	Unallocated	Uncategorised	-	✓	✓	
YES III	Canon PowerShot SX200 IS	Digital camera Canon PowerShot SX200 IS, 4 GB SD card (red)	Unallocated	Uncategorised	-	✓	✓	

## 2.1. User

Book an Item From an Inventory Pool

Systems

Book Items

My Bookings

**From** 06-07-2016

**To** 08-07-2016

**Category** Computing technology

**Item Type** Select an item type...

**Returnable**

**Information**

Clear

Search

Book many

Book Selected

	Item Type	Information	Location	Category	Quantity	Returnable	Delivered by a pool member	
III NO	Raspberry Pi	Raspi012 Raspberry Pi	System Storage Room	Computing technology	-	✓	✓	Book one
III NO	Raspberry Pi	Raspi013 Raspberry Pi	System Storage Room	Computing technology	-	✓	✓	
YES III	Raspberry Pi	Raspi014 Raspberry Pi	System Storage Room	Computing technology	-	✓	✓	
YES III	Raspberry Pi	Raspi015 Raspberry Pi	System Storage Room	Computing technology	-	✓	✓	
III NO	SATA to USB dock	SATA to USB dock SATAUSB02	System Storage Room	Computing technology	-	✓	✓	
YES III	SATA to USB dock	SATA to USB dock SATAUSB03	System Storage Room	Computing technology	-	✓	✓	

## 2.2. Create Booking

Home

Book an Item From an Inventory Pool

Systems

Book Items

My Bookings

Item calendar

month week day

Jun 5 — 11, 2016

today < >

	Sun 6/5	Mon 6/6	Tue 6/7	Wed 6/8	Thu 6/9	Fri 6/10	Sat 6/11
8am							Joan Vilanova Barberà
9am							
10am							
11am							
12pm							
1pm							
2pm							
3pm							
4pm							
5pm							



[Dell\\_Latitude\\_3340\\_review\\_2.png](#)  
[Dell\\_Latitude\\_3340\\_review\\_3.jpg](#)  
[indice.jpg](#)  
[36112.jpg](#)

Laptop pt135 Dell Latitude 3340, 4GB Ram, Win7, Open Suse 42.1

User

If different from you, the person will get a notification of this booking by email.

From

To

External location

In which area are you planning to use the item/s?

- Check the calendar for item availability...
- ...and fill the form to book it.

Back

Clear

Save

## 2.3. User Booking Management


Manage My Bookings

Select an inventory pool ▾


Book Items

My Bookings

From



To



Item Type

Returnable

Clear

Search













Item	User	Creator	From	To	Returnable	Quantity	Ext. Location	Status	
Laptop pt073 Dell Inspiron 1110, 2GB Ram, Win 7	David López Nonell	David López Nonell	13/06/2016 14:00	15/06/2016 14:00	✓	-	-	BOOKED	   
Raspi015 Raspberry Pi	David López Nonell	David López Nonell	08/06/2016 15:00	09/06/2016 14:00	✓	-	Buildings & Facilities	BOOKED	   
SATA to USB dock SATAUSB02	David López Nonell	Gemma Rosas Jorba	18/12/2015 08:00	21/12/2015 13:00	✓	-	-	RETURNED	   

- Return bookings.
- See item information, edit/delete booking or check booking history.

Return booking

## 2.4. Pool Management

- Classify your stocks with locations and categories.
- Check booking status and manage booking returns.

Computing technology	 
Data storage	 
Image & video	 
Network	 
Portable computing	 
Power supply	 

Status

RETURN\_REQ ▾


BOOKED







RETURN\_REQ

REJECTED

RETURNED

Search

Export to CSV 

Item	From	To	Returnable	Quantity	Ext. Location	User	Status	
3gPen01	20/06/2016 11:30	27/06/2016 11:30	✓	-	-	Sergio Rubio Manrique	RETURN_REQ  	
3gPen02	20/06/2016 13:00	27/06/2016 11:00	✓	-	-	Sergio Rubio Manrique	RETURN_REQ  	

Display 

10 ▾

 records

«

1

»



## 2.5. Catalog

Bookings

Manage Pools

Manage Catalog

Manage Stocks

Help

Admin

Home > Manage Catalog

Manage Catalog

Systems

Keyword

Supplier











Category

Image & video

Clear

Search

+ Add

Id	Name	Category	Supplier	Returnable	Barcode	Creator	Creation date	
9	Canon PowerShot SX200 IS	Image & video	-	✓	 SYS000020	Juan Pijuan García	28/06/2016 08:51	   
10	Canon PowerShot SX260 HS	Image & video	-	✓	 SYS000023	Juan Pijuan García	28/06/2016 09:04	   

Display

10

records

Auto-generated barcode

<

1

>

- List all your pool items and start managing your stock.

## 2.6. Stocks

Home > Manage Stocks

Manage Stocks Systems









Item Type: Dell Latitude 3340 Category: Portable computing

Location: Select a location... Information:

Available: Yes Returnable: Yes

Clear Search

+ Add Export to CSV

Id	Item Type	Information	Location	Category	Quantity	Available	Returnable	Delivered by a pool member	Barcode	Creator	Creation date	
28	Dell Latitude 3340	Laptop pt133 Dell Latitude 3340, 4GB Ram, Win7, openSUSE13.1	System Storage Room	Portable computing	1	✓	✓	✓		Juan Pijuan Garcia	27/06/2016 12:08	  
30	Dell Latitude 3340	Laptop pt135 Dell Latitude 3340, 8GB Ram, Win7, Open Suse 42.1	System Storage Room	Portable computing	1	✓	✓	✓		Juan Pijuan	27/06/2016 12:08	  

Display 10 records

We have 2 laptops of this model in our warehouse

- Manage pool stocks...
- ... and adjust them at any time.

Stock Adjustment

Id 1

Item Woxter DNle Card Reader

Quantity 1

Current quantity of items = 4  
Total quantity after de adjustment = 5

Reason Select a reason...

Select a reason...  
Adjustment  
Broken Stock  
New Products  
Other

Submit



### 3. Warehouse UI



Systems Warehouse

« Return Items

Manage

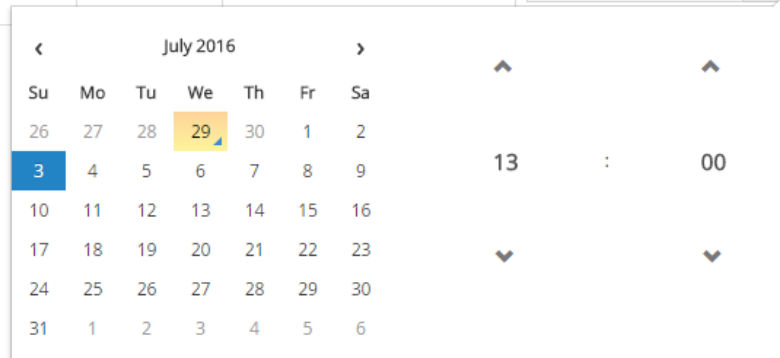
Search by barcode



Item Name	S/N	Returnable	Location	Quantity	Quantity Booked	From	To	
Canon PowerShot SX200 IS	-	✓	System Storage Room	-	-	29/Jun/2016 12:14	06/jul/2016 17:30	
International Plug	-	✓	System Storage Room	-	-	29/Jun/2016 12:38	03/jul/2016 13:00	

Clean

Checkout



- Pick-up items directly in the warehouse using a barcode scanner.



## 3.1. Create a Booking



Systems Warehouse

« Return Items

Manage

Select all necessary items using the barcode scanner

Search by barcode



Item Name	S/N	Returnable	Location	Quantity	Quantity Booked	From	To	
Canon PowerShot SX200 IS	-	✓	System Storage Room	-	-	29/Jun/2016 12:14	06/jul/2016 17:30	
International Plug	-	✓	System Storage Room	-	-	29/Jun/2016 12:38	03/jul/2016 13:00	

Clean

Checkout

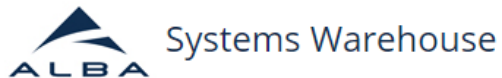
< July 2016 >							^	
Su	Mo	Tu	We	Th	Fr	Sa		
26	27	28	29	30	1	2		
3	4	5	6	7	8	9	13	00
10	11	12	13	14	15	16		
17	18	19	20	21	22	23		
24	25	26	27	28	29	30		
31	1	2	3	4	5	6		
							v	

- Confirm booking with CELLS' user ID card (no login - password required).



## 3.2. Return an Item

« Return Items



☰ Book Items

⚙️ Manage

Item Name	S/N	Location	Status	From	To	
3gPen	-	Unallocated	BOOKED	22/Jun/2016 17:30	23/Jun/2016 16:30	« Return Item
Android eBook Lynx T68	-	Unallocated	BOOKED	27/May/2016 15:00	28/May/2016 15:00	« Return Item

Start the item return process

- Items can be returned directly in the warehouse as well.



## 4. Access the Site

- Available on CELLS' Intranet
- Or directly at <https://misapp.cells.es/pools/>

Welcome to ALBA Staff Intranet

Created by Webmaster — last modified Jun 16, 2016 08:32 PM

**Information**

- Management Board News
- Public website
- SAC
- Operations Calendar 2016
- Machine Status

**Common Services**

- General Services
  - IT HELPDESK
  - Phone book
  - Room booking
  - Pools**
  - Library
  - Scientific Magazines
  - Knowledge-Tree DMS
  - Alfresco DMS
- Remote Access
  - Webmail
  - Citrix Remote Applications
  - VPN access to ALBA Network

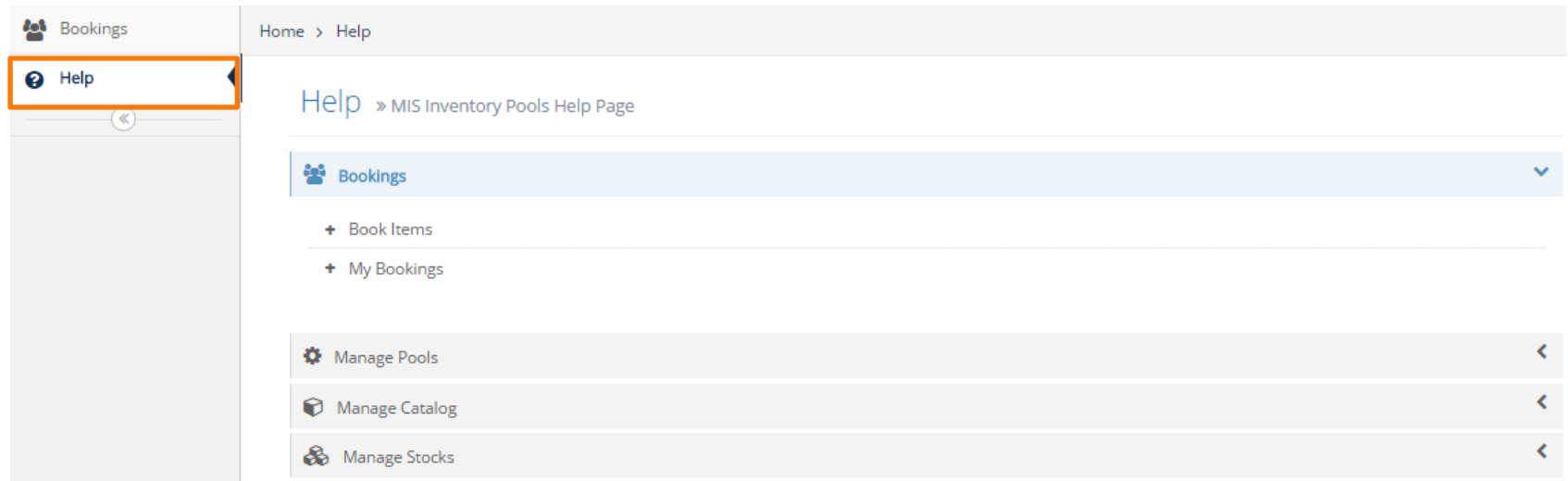
**Specific Services**

- Popular
  - User Office Portal
  - CWAC web access control
  - CableDB
  - RT tickets
  - Trouble Ticket
  - ALBA Service Desk
- Accelerators
  - CMAN maintenance log
  - CTAR tunnel access request
  - BPMS Beam Position Monitor System
- Computing



## 5. Help & Contact

- Application help page



- Contact us at [dlopez@cells.es](mailto:dlopez@cells.es)